



## **Board of Governors of the Guildhall School of Music and Drama**

- Date:** MONDAY, 17 NOVEMBER 2014
- Time:** 1.45 pm
- Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL
- Members:** Alderman David Graves (Chairman)  
Deputy John Bennett (Deputy Chairman)  
Deputy John Barker  
Sir Andrew Burns  
Christina Coker  
Neil Constable  
Marianne Fredericks  
Lucy Frew  
Jo Hensel  
Gareth Higgins  
Michael Hoffman  
Paul Hughes  
Professor Barry Ife  
Jeremy Mayhew  
Kathryn McDowell  
Ann Pembroke  
Alderman William Russell  
John Scott  
Jeremy Simons  
Angela Starling  
Alex Tostdevine  
Vivienne Littlechild  
Deputy John Tomlinson  
Deputy John Chapman
- Enquiries:** Saimah Tahir  
tel. no: 0207332 113  
Saimah.tahir@cityoflondon.gov.uk

**Lunch will be served in the Guildhall Club at 1pm**  
**NB: Part of this meeting could be the subject of audio video recording**

**John Barradell**  
**Town Clerk and Chief Executive**

# AGENDA

## Principal's Introduction to the Agenda

Those items which it is proposed can be approved or noted without discussion are marked with a star (\*). It is open to any Governor to request that an item be unstarred and subject to discussion. Governors may inform the Town Clerk of this request prior to the meeting, or the Chairman at the start of the meeting.

### Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **PUBLIC MINUTES**  
To agree the public minutes and summary of the meeting held on 22<sup>nd</sup> September 2014.  

**For Decision**  
(Pages 1 - 6)
4. **\*PUBLIC MINUTES OF THE AUDIT & RISK MANAGEMENT COMMITTEE (TO FOLLOW)**  
To receive the public minutes of the Audit & Risk Management Committee held on 3<sup>rd</sup> November 2014.  

**For Information**
5. **\*PUBLIC MINUTES OF THE FINANCE & RESOURCES COMMITTEE (TO FOLLOW)**  
To receive the public minutes of the Finance & Resources Committee held on 4<sup>th</sup> November 2014.  

**For Information**
6. **\*PUBLIC MINUTES OF THE GOVERNANCE & EFFECTIVENESS BOARD (TO FOLLOW)**  
To receive the public minutes of the Governance & Effectiveness Board held on the 7<sup>th</sup> November 2014.  

**For Information**
7. **PRINCIPAL'S GENERAL REPORT**  
Report of the Principal of the Guildhall School of Music and Drama  

**For Information**  
(Pages 7 - 12)
8. **TEACHING & LEARNING BOARD - ANNUAL REPORT 2014/15**  
Report of the Principal of the Guildhall School of Music and Drama  

**For Information**  
(Pages 13 - 32)

9. **RESEARCH, KNOWLEDGE EXCHANGE AND ENTERPRISE STRATEGY (R & KE) REPORT**  
Report of the Vice Principal and Director of Academic Affairs

**For Decision**  
(Pages 33 - 58)

10. **\*HEFCE ANNUAL ACCOUNTABILITY RETURN 2014**  
Reports of the Chief Operating & Financial Officer.

- a) Annual Assurance Return (Pages 59 - 60) **For Information**  
b) Accounts Direction for 2014/15 (Pages 61 - 68) **For Information**  
c) Internal Audit Update Report (Pages 69 - 80) **For Decision**

11. **CITY OF LONDON CULTURE STRATEGY REPORT 2015/19**  
Report of the Director of Culture, Heritage and Libraries.

This item has been withdrawn.

**For Decision**

12. **STUDENT EXPERIENCE PRESENTATION**  
Presentation by the Student Union President.

**For Information**

13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

15. **EXCLUSION OF THE PUBLIC**

**MOTION** - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

## **Part 2 - Non Public Agenda**

16. **NON PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 22<sup>nd</sup> September 2014.

**For Decision**  
(Pages 81 - 84)

17. **\*NON PUBLIC MINUTES OF THE AUDIT & RISK MANAGEMENT COMMITTEE (TO FOLLOW)**

To receive the non-public minutes of the Audit & Risk Management Committee held on 3<sup>rd</sup> November 2014.

**For Information**

18. **\*NON PUBLIC MINUTES OF THE FINANCE & RESOURCES COMMITTEE (TO FOLLOW)**  
To receive the non-public minutes of the Finance & Resources Committee held on 4<sup>th</sup> November 2014.  
**For Information**
19. **\*NON PUBLIC MINUTES OF THE GOVERNANCE & EFFECTIVENESS BOARD (TO FOLLOW)**  
To receive the non-public minutes of the Governance & Effectiveness Board held on the 7<sup>th</sup> November 2014.  
**For Information**
20. **\*HEFCE ANNUAL ACCOUNTABILITY RETURN 2014**  
Reports of the Chief Operating & Financial Officer
- a) Audited Financial Statements (Pages 85 - 108) **For Information**
  - b) Audit Committee Annual Report (Pages 109 - 116) **For Information**
  - c) Economy, Effectiveness and Efficiency Report (Pages 117-126) **For Decision**
21. **GUILDHALL SCHOOL BUDGET REPORT - 2015/16**  
Report of the Principal of the Guildhall School of Music and Drama  
**For Decision**  
(Pages 127 - 134)
22. **POST TDAP REPORT (TO FOLLOW)**  
Report of the Principal of the Guildhall School of Music and Drama  
**For Decision**
23. **\* SCHOOL FINANCE REVIEW**  
Reports of the Chief Operating & Financial Officer  
**For Information**  
(Pages 135 - 150)
24. **SERVICE BASED REVIEW PROPOSALS - GUILDHALL SCHOOL OF MUSIC AND DRAMA**  
Report of the Principal of the Guildhall School of Music and Drama  
**For Decision**  
(Pages 151 - 154)
25. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
26. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**